



emami* paper mills limited

regd. office : 687 anandapur e.m. bypass kolkata 700 107 india
phone: 91 33 6613 6264 fax : 91 33 6613 6900 email : emamipaper@emamipaper.com website : www.emamipaper.in
CIN : L21019WB1981PLC034161

13th March, 2024

To
The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai- 400 001
Scrip Code: 533208

To
The Secretary
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex, Bandra (E)
Mumbai – 400 051
NSE Symbol-EMAMIPAP

Dear Sir/Madam,

Sub: Intimation to Physical Shareholders regarding mandatory furnishing of PAN, KYC & Nomination details

In compliance with Regulation 30 and any other applicable Regulations, if any of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we would like to inform you that, pursuant to the circular issued by the Securities and Exchange Board of India ("SEBI") dated November 03,2021 and subsequently amended by SEBI circulars dated December 14,2021, March 16,2023 and November 17,2023 and along with the directive issued by SEBI dated 17 January,2024 to Registrar & Transfer Agents ("RTA") of the Company, M/s Maheshwari Datamatics Pvt. Ltd., the RTA of the Company has confirmed the dispatch of the intimation through registered post to the physical shareholders of the Company whose Folios are incomplete with regard to PAN, Choice of Nomination or Contact details or Mobile Number or Bank Account, requesting them to update the same promptly as stipulated before 1st April,2024.

The standardised forms prescribed by SEBI for the aforesaid purpose can be downloaded from the Company's website i.e. www.emamipaper.com or from the website of the RTA i.e. www.mdpl.in.

A copy of the said intimation is enclosed herewith for your kind reference and also being uploaded on the website of the Company.

You are requested to take the above information in your record.

Thanking You,
Yours faithfully,

For **Emami Paper Mills Limited**,

Debendra Banthiya
Company Secretary
M.No. F-7790
Encl. As Above





CIN: L21019WB1981PLC034161
Registered Office: 687, Anandapur, 1st Floor
E.M. Bypass, Kolkata - 700107
Phone: 91-33-6613-6264

Email: investor.relations@emamipaper.com Website: www.emamipaper.in

Dear Member,

Re: Intimation for updating KYC as per SEBI Directive

Please note that your folio is still not KYC compliant.

SEBI has mandated as per the communication referred herein below, to withhold dividend until the Folio is KYC compliant and thereafter dividend will be credited in electronic mode only w.e.f. 1st April, 2024.

Kindly ensure to update KYC on or before the aforesaid date to continue to receive dividend.

SEBI directives vide mail to RTA on 17th January 2024

SEBI, vide its circular dated November 03, 2021 (*subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023*) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**.

Further, relevant FAQs have also been published by SEBI on its website at the following weblink for investor awareness:

https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf

In this regard, the Company has prominently display the aforesaid requirements to be complied with by holders of physical securities on the website of the Company i.e. www.emamipaper.com. We hereby intimate the respective shareholders about the folios which are incomplete with regard to PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature by providing the following message:

1. In case of non-updating of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024, upon furnishing all the aforesaid details in entirety.
2. If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024, till date of updating) pertaining to the securities held after the said updation automatically.

Refer to the URL <https://www.emamipaper.com/share-ri.php> to download draft forms for your ready reference and usage.

Yours sincerely,

For EMAMI PAPER MILLS LIMITED,

Debendra Banthiya
Company Secretary